



**GATEWAY DISTRI PARKS LTD.**



11-Sep-18

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The Stock Exchange, Mumbai  
Phiroze Jeejeebjoy Towers  
Dalal Street MUMBAI  
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Email : [corp.relations@bseindia.com](mailto:corp.relations@bseindia.com)

National Stock Exchange of India Ltd.  
Exchange Plaza  
Bandra Kurla Complex  
MUMBAI – 51  
Ph: 2659 8452 Fax: 2659 8237 / 38  
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Dear Sir / Madam,

Company No. : 532622 / GDL  
Sub: Business Responsibility Report

The Business Responsibility Report for the FY 2018 is attached

Kindly take the above information on record.

FOR GATEWAY DISTRI PARKS LIMITED

R. Kumar

Dy. CEO & CFO cum Company Secretary

Encl: a/a

Registered Office :

Sector 6, Dronagiri, Taluka Uran, District Raigad, Navi Mumbai - 400 707

Tel.: +91-22-2724 6500 to 12 (Board) • Fax : +91-22-2724 6538 • E-mail: [gdclfs@gateway-distriparks.com](mailto:gdclfs@gateway-distriparks.com) • Website : [www.gateway-distriparks.com](http://www.gateway-distriparks.com)

## BUSINESS RESPONSIBILITY REPORT

### The Business responsibility report

The Company aims to be a responsible Corporate citizen. In pursuit of this objective, the Company has taken several initiatives on the environmental, social and governance perspective.

### SECTION A: GENERAL INFORMATION

1. Corporate Identity Number (CIN) of the Company : L74899MH1994PLC164024
2. Name of the Company: Gateway Distriparks Limited
3. Registered address: Sector 6, Dronagiri, Taluka Uran, District Raigad, Navi Mumbai – 400707
4. Website: [www.gateway-distriparks.com](http://www.gateway-distriparks.com)
5. Email id: [investor@gateway-distriparks.com](mailto:investor@gateway-distriparks.com)
6. Financial year reported: 31 March 2018
7. Sector that the Company is engaged in: 52109 –Storage and warehousing
8. List of three key services that the Company provides: Handling EXIM containers, General & Bonded warehousing, Customs handling facilities, Cargo stuffing/destuffing & value added services like palletisation, sheet wrapping etc.
9. Total number of locations where business activity is undertaken by the Company: 4
10. Markets served by the Company: National

### SECTION B: FINANCIAL DETAILS

1. Paid up Capital (INR) : Rs 10,872.80 Lakhs
2. Total Turnover (INR) : Rs. 32,796.48 Lakhs
3. Total profit after taxes (INR) : Rs. 3,800.55 Lakhs
4. Total Spending on Corporate Social Responsibility (CSR) as percentage of profit after tax (%) : Rs. 124 Lakhs
5. List of activities in which expenditure in 4 above has been incurred:-
  - (a) . Donation made to Prime Minister's Relief Fund –Rs. 54.31 Lakhs
  - (b) . Rural development - Rs.44.69 Lakhs
  - (c) . Promoting education - Rs. 25.00 Lakhs

### SECTION C: OTHER DETAILS

1. Does the Company have any Subsidiary Company/ Companies? :  
The Company has 3 subsidiaries, 1 Associate and 1 Joint Venture company.
2. Do the Subsidiary Company/Companies participate in the BR Initiatives of the parent company?: No
3. Do any other entity/entities (e.g. suppliers, distributors etc.) that the Company does business with, participate in the BR initiatives of the Company?: No



## SECTION D: BR INFORMATION

1. Details of Director/Directors responsible for BR

(a) Details of the Director/Director responsible for implementation of the BR policy/policies

1. DIN Number :00011670

2. Name : Prem Kishan Dass Gupta

3. Designation: Chairman & Managing Director

(b) Details of the BR head

No.	Particulars	Details
1	DIN Number (if applicable)	00011670
2	Name	Prem Kishan Dass Gupta
3	Designation	Chairman & Managing Director
4	Telephone number	022-27246500
5	e-mail id	mail@ntsc.in

2. Principle-wise (as per NVGs) BR Policy/policies

(a) Details of compliance (Reply in Y/N)

No	Questions	P1	P2	P3	P4	P5	P6	P7	P8	P9
1	Do you have a policy/ policies for					Yes				
2	Has the policy being formulated in consultation with the relevant stakeholders					Yes				
3	Does the policy conform to any national / international standards? If yes, specify, (Policies conforms with the standards prescribed in the ISO 9001:2008, ISO 14001:2004, OSHAS 18001:2007 Quality Controls)					Yes				
4	Has the policy being approved by the Board? Is yes, has it been signed by MD/ owner/ CEO/ appropriate Board Director?					Yes				
5	Does the company have a specified committee of the Board/ Director/ Official to oversee the implementation of the policy?					The Dy. CEO oversees the implementation of the policy and reports to the Audit Committee.				
6	Indicate the link for the policy to be viewed online					<a href="http://www.gateway-distriparks.com/investor.asp">http://www.gateway-distriparks.com/investor.asp</a>				
7	Has the policy been formally communicated to all relevant internal and external stakeholders?					Yes				
8	Does the company have in-house structure to implement the policy/ policies.					Yes				



9	Does the Company have a grievance redressal mechanism related to the policy/ policies to address stakeholders' grievances related to the policy/ policies?	Yes
10	Has the company carried out independent audit/ evaluation of the working of this policy by an internal or external agency?	Yes

(b) If answer to the question at serial number 1 against any principle, is 'No', please explain why: (Tick up to 2 options):- NOT APPLICABLE

### 3. Governance related to BR

(a) Indicate the frequency with which the Board of Directors, Committee of the Board or CEO to assess the BR performance of the Company. Within 3 months, 3-6 months, Annually, More than 1 year:  
*Annually*

(b) Does the Company publish a BR or a Sustainability Report? What is the hyperlink for viewing this report? How frequently it is published?  
*Annually*

## SECTION E: PRINCIPLE-WISE PERFORMANCE

### Principle 1: Businesses should conduct and govern themselves with Ethics, Transparency and Accountability

1. Does the policy relating to ethics, bribery and corruption cover only the company? Yes/ No. Does it extend to the Group/Joint Ventures/ Suppliers/Contractors/NGOs /Others?  
*The policy relating to ethics, bribery & corruption covers the Group.*

2. How many stakeholder complaints have been received in the past financial year and what percentage was satisfactorily resolved by the management? If so, provide details thereof, in about 50 words or so.  
*No complaints have been received in the past financial year.*

### Principle 2: Businesses should provide goods and services that are safe and contribute to sustainability throughout their life cycle

1. List up to 3 of your products or services whose design has incorporated social or environmental concerns, risks and/or opportunities.

- (a) Container handling
- (b) Palletization



2. For each such product, provide the following details in respect of resource use (energy, water, raw material etc.) per unit of product (optional):

(a) Reduction during sourcing/production/ distribution achieved since the previous year throughout the value chain? **Rs. 11 Lakhs**

(b) Reduction during usage by consumers (energy, water) has been achieved since the previous year? **Rs. 130 Lakhs**

3. Does the company have procedures in place for sustainable sourcing (including transportation)? Yes

<b>Purchasing</b>
<b>Purchasing Process</b>
The requirement for procurement comes in the form of <b>Requisition / Delivery Form</b> from user / store department.
<b>Purchase Order</b> shall be prepared and approved by P&A I/C.
Purchase Order shall be placed only on Approved Suppliers.
Incase of one time purchase / emergency items, supplier may or may not be an approved supplier.
Follow-up with the supplier shall be done to ensure that job is being carried out as per stipulated delivery schedule.
Copies of Purchase Order shall be distributed as follows: (a) Supplier (b) Store (c) Purchase File
Shortage / Excess / damage / rejection of supply items shall be intimated to Supplier.
All rejected materials shall be returned back to supplier for replacement / modification.
All cash transactions shall require written approval from P&A I/C.
<b>Purchasing Information</b>
Supplier development



The prospective suppliers are identified either to develop them as new source, or replacement of existing supplier, whose performance has deteriorated.

A list of Approved Suppliers shall be maintained as per **List of Approved Suppliers** .

All the new suppliers (including transporter /surveyors) shall be assessed as per **Supplier Assessment Form (QAF: PUR: 04)** and approved based on:

- (a) Past Performance
- (b) Samples produced
- (c) Availability of related resources
- (d) ISO 9001 certified companies.

#### **Supplier Rating**

Supplier Rating shall be carried out once in a year to assess the effectiveness of the supplier, in terms of quantity supplied, quality, delivery time and the overall service as per **Supplier Rating Form** . In case of surveyor, rating shall be done in surveyor rating form .

Based on the results, action shall be taken on suppliers whose rating is not satisfactory as follows

Poor – shall be terminated

Satisfactory – Need based letters shall be sent to improve.

Above satisfactory – shall be continued.

#### **Verification of Purchased Product**

Where specified in the contract the customer or his representative shall be accorded the right to verify at Vendors / Company's premises the purchased items to ensure that the same meets the specified requirements.

The above verifications shall not absolve the company of its responsibility to provide acceptable product and shall not preclude subsequent rejections.

The above verifications shall not be used by the company as an evidence of effective Quality Control by Supplier.

(a) If yes, what percentage of your inputs was sourced sustainably? Also, provide details thereof, in about 50 words or so.

- 100% of the sourcing is sustainable.
- Equipment are on Operations and Maintenance Contract for ensuring 100% availability.
- Industrial Relations are maintained to ensure continuous availability of Outsourced Labour.

4. Has the company taken any steps to procure goods and services from local & small producers, including communities surrounding their place of work?

*Services of Local vendors are availed.*



(a) If yes, what steps have been taken to improve their capacity and capability of local and small vendors?

- The Local Vendors are provided assistance with advances to ensure business sustainability.

5. Does the company have a mechanism to recycle products and waste? If yes what is the percentage of recycling of products and waste (separately as <5%, 5-10%, >10%). Also, provide details thereof, in about 50 words or so.

*The company has set up Sewage treatment plant at Navi Mumbai.*

**Principle 3 : Businesses should promote the wellbeing of all employees**

1. Please indicate the Total number of employees: 247

2. Please indicate the Total number of employees hired on temporary/contractual/casual basis. *Over 1,000*

3. Please indicate the Number of permanent women employees. 2

4. Please indicate the Number of permanent employees with disabilities: 1

5. Do you have an employee association that is recognized by management. Yes

6. What percentage of your permanent employees is members of this recognized employee association? *Nil*

7. Please indicate the Number of complaints relating to child labour, forced labour, involuntary labour, sexual harassment in the last financial year and pending, as on the end of the financial year.

No.	Category	No of complaints filed during the financial year	No of complaints pending as on end of the financial year
1	Child labour/forced labour/involuntary labour	-	-
2	Sexual harassment	-	-
3	Discriminatory	-	-

8. What percentage of your under mentioned employees were given safety & skill up-gradation training in the last year?

- (a) Permanent Employees -60%
- (b) Permanent Women Employees -100%
- (c) Casual/Temporary/Contractual Employees -80%
- (d) Employees with Disabilities -100%



**Principle 4: Businesses should respect the interests of, and be responsive towards all stakeholders, especially those who are disadvantaged, vulnerable and marginalised**

1. Has the company mapped its internal and external stakeholders?  
Yes
2. Out of the above, has the company identified the disadvantaged, vulnerable & marginalized stakeholders.  
Yes
3. Are there any special initiatives taken by the company to engage with the disadvantaged, vulnerable and marginalized stakeholders. If so, provide details thereof, in about 50 words or so.  
*Over 300 local persons have been employed.*

**Principle 5: Businesses should respect and promote human rights**

1. Does the policy of the company on human rights cover only the company or extend to the Group/Joint Ventures/Suppliers/Contractors/NGOs/Others?  
*Company*
2. How many stakeholder complaints have been received in the past financial year and what percent was satisfactorily resolved by the management?  
*No complaints were received during the past financial year.*

**Principle 6 : Business should respect, protect, and make efforts to restore the environment**

1. Does the policy related to Principle 6 cover only the company or extends to the Group/Joint Ventures/Suppliers/Contractors/NGOs/others.  
*Company*
2. Does the company have strategies/ initiatives to address global environmental issues such as climate change, global warming, etc? Y/N. If yes, please give hyperlink for webpage etc.  
*No*
3. Does the company identify and assess potential environmental risks? Y/N  
*Yes*
4. Does the company have any project related to Clean Development Mechanism? If so, provide details thereof, in about 50 words or so. Also, if Yes, whether any environmental compliance report is filed?





*The Company files compliance report with Maharashtra Pollution Control Board*

5. Has the company undertaken any other initiatives on – clean technology, energy efficiency, renewable energy, etc.Y/N. If yes, please give hyperlink for web page etc.  
*No*
6. Are the Emissions/Waste generated by the company within the permissible limits given by CPCB/SPCB for the financial year being reported?  
*Yes*
7. Number of show cause/ legal notices received from CPCB/SPCB which are pending (i.e. not resolved to satisfaction) as on end of Financial Year.  
*No show cause notices were received during the past financial year.*

**Principle 7 : Businesses, when engaged in influencing public and regulatory policy, should do so in a responsible manner**

1. Is your company a member of any trade and chamber or association? If Yes, Name only those major ones that your business deals with:

- (a) Container Freight Stations Association of India (CFSAI)*
- (b) Federation of Indian Export Organisations (FIEO)*

2. Have you advocated/lobbied through above associations for the advancement or improvement of public good? Yes/No; if yes specify the broad areas ( drop box: Governance and Administration, Economic Reforms, Inclusive Development Policies, Energy security, Water, Food Security, Sustainable Business Principles, Others)

*As a member of the CFSAI, the Company, continues to put in efforts to develop roads and infrastructure in and around Dronagiri.*

**Principle 8 : Businesses should support inclusive growth and equitable development**

1. Does the company have specified programmes / initiatives/projects in pursuit of the policy related to Principle 8? If yes details thereof.

*The Company has been contributing to the Prime Minister's National Relief Fund. During the year, the company was also involved in the rural development projects and promoting education.*

2. Are the programmes / projects undertaken through in-house team/own foundation/external NGO/government structures/any other organization?



*During the FY 2018, the company had built community hall under rural development projects. The Company contributed towards the school building fund to promote education. The company also donated to the Prime Minister's National Relief Fund.*

3. Have you done any impact assessment of your initiative?

*The Company built a community hall for the benefit and use of villagers at Krishnapatnam. St. Mary's School at Navi Mumbai has been providing education to the young students. The School has been planning to expand its building. The Company had donated towards the school building fund. The resources of the Prime Minister's National Relief Fund are utilized to render immediate relief to families of those killed in natural calamities like floods, cyclones and earthquakes, etc. and to the victims of the major accidents and riots*

4. What is your company's direct contribution to community development projects- Amount in INR and the details of the projects undertaken.

*During the year, the Company had contributed Rs. 44.69 lakhs in the rural development program at Krishnapatnam, Rs.25 lakhs donated to St. Mary's school building fund at Navi Mumbai and Rs. 54.31 Lakhs to Prime Minister's National Relief Fund.*

5. Have you taken steps to ensure that this community development initiative is successfully adopted by the community? Please explain in 50 words, or so.

*Through our CSR initiatives, we are committed to promote education and making available various facilities in rural areas. Through our partners, we are implementing projects to provide better facilities.*

**Principle 9 : Businesses should engage with and provide value to their customers and consumers in a responsible manner**

1. What percentage of customer complaints/consumer cases are pending as on the end of financial year.

*No complaints were received during the past financial year.*

2. Does the company display product information on the product label, over and above what is mandated as per local laws? Yes/No/N.A. /Remarks(additional information)  
N.A

3. Is there any case filed by any stakeholder against the company regarding unfair trade practices, irresponsible advertising and/or anti-competitive behaviour during the last five years and pending as on end of financial year. If so, provide details thereof, in about 50 words or so.

*No complaints were received during the past financial year.*

4. Did your company carry out any consumer survey/ consumer satisfaction trends?  
Yes

